The INTERNATIONAL FUND (IF)

Overview

The purpose of the International Fund (IF) is to allow faculty members to pursue innovative ideas that enhance the international scope of the University’s research and teaching mission.

This fund is intended to address new opportunities that are not well served by existing external or internal funding sources (e.g., government or non-government grants and contracts; Strategic Partnerships, Global Collaborative Networks, Global Scholars, or LABs; Global Summer Seminars, the 250th Anniversary Fund for Curricular Innovation, and other structured programs administered by central offices and academic units).

Individual grants of up to $50,000 are available for 2018-19 and 2019-20. Priority will be given to proposals for new projects over those previously funded by other sources. Any legitimate research or teaching expense may be eligible. Faculty compensation, if awarded, will be consistent with Dean of the Faculty guidelines.

Here are some examples of projects that faculty members might undertake that would be eligible for IF funding:

- Collaborations and connections with international institutions who are not strategic partners
- Faculty-led Princeton courses taught abroad outside of the academic year (other than Global Summer Seminars or established summer programs)
- Added administrative costs of academic and scholarly activities abroad
- Short-term visits to campus by distinguished international scholars
- An invitation to an international colleague to co-teach a course at Princeton
- International conference participation by students and junior scholars
- Small workshops/meetings to plan larger internationalization undertakings

In recognition of the fact that many departments and programs administer endowed or term funds that are restricted and require the University to spend them before unrestricted general funds, and in order to make this fund accessible to as many faculty members as possible, we ask all applicants to seek a financial commitment from their department chair or program director to include with their proposal to the IF. The selection committee recognizes that available resources vary among departments or sponsoring programs for supporting these types of activities, and this will be taken into account when the proposal is reviewed.

Eligibility

All regular faculty members (senior lecturers, instructors, assistant professors, associate professors, and professors) are eligible; early-career faculty members are particularly encouraged to apply. Full-time lecturers and language lecturers are also eligible, provided their appointments for the award period have been approved by the Dean of
the Faculty. Other faculty, research, and administrative staff members of the University may be co-proposers.

**How to Apply**

As a first step, please contact the Vice Provost for International Affairs & Operations, Anastasia Vrachnos (8-2560, atv@princeton.edu) to indicate interest and determine which international funding opportunity is best suited to your idea.

Components of the application for IF

1. **Cover sheet with basic information** (please use the template on our website)
   a. Proposer’s name/department and contact information
   b. Optional: Co-proposer’s name/department and contact information
   c. Project name
   d. Project start/end date
   e. Department chair’s / program director’s financial commitment / endorsement
   f. Optional: 2nd department chair’s / program’s director’s financial commitment / endorsement

2. **Project description** (up to five pages, no more than 2000 words)
   a. Project plan
   b. How the project supports the University’s internationalization goals and the objectives of the IF
   c. Participants in the project
   d. Ongoing benefits of the project to Princeton faculty members and students

3. **Project budget** (please use the template on our website)
   a. Eligible expenses include travel, meals, housing, and ground transportation for faculty members, postdocs, other researchers, and students; honoraria and fees from host organizations; visa, medical, and other required fees in preparation for travel; equipment, material, and supplies. Top-ups to sabbatical salaries are not eligible for IF funding.
   b. Under “sources/income” section, include funding committed by your department/program as well as funding from other sources applied for or committed.
   d. Funding from the IF may be available for expenditure as soon as March 2019. Project length may be up to two years.

**Application Timeline**
<table>
<thead>
<tr>
<th>October 15, 2018</th>
<th>Applications available</th>
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</thead>
<tbody>
<tr>
<td>December 17, 2018</td>
<td>Applications due</td>
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<tr>
<td>March 15, 2019</td>
<td>Notifications made</td>
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**Selection Procedure**

Successful proposals will be chosen by a faculty committee convened by the Vice Provost for International Affairs and Operations (VPIAO) and, as appropriate, other senior academic administrators (e.g., deans and deputy/associate deans of the faculty, the graduate school, the college, the school of engineering, and research).

The proposals will be evaluated in terms of their effectiveness in promoting the University’s internationalization goals, as well as on scholarly or pedagogical merits; intellectual and academic creativity and experimental ideas are welcomed and encouraged. The selection committee may ask for revisions to the proposal before final approval of funding.

**In recognition of the need for timely decisions and flexibility, proposals for grants of $10,000 or less will be accepted on a rolling basis and approved by the VPIAO.** Project descriptions for these applications should be up to two pages and no more than 800 words.

**Reporting Requirements**

Faculty members are required to submit a brief annual report on their project at the end of each year of the grant.

**Contact Us**

For further information, please contact Vice Provost Anastasia Vrachnos (8-2560, atv@princeton.edu) or Associate Director for International Affairs Claire Hu (8-7232, c.h@princeton.edu).