

INTERNATIONAL FUND

Overview

The Office of the Vice Provost for International Affairs (VPIAO) invites proposals for the International Fund (IF) to allow faculty members to pursue innovative ideas that enhance the international scope of the University's research, teaching, and service mission.

The IF will support international initiatives that are not well-served by existing external or internal funding sources (e.g. government or non-government grants and contracts, other [VPIAO funds](#), [PIIRS funds](#), [Humanities Council funds](#), [DER funds](#), [DOF funds](#), [CHV funds](#), the [250th Anniversary Fund](#), and other structured programs administered by central offices and academic units).

Most legitimate research or teaching expenses are eligible, such as:

- Collaborations with institutions that are not institutional [strategic/research partners](#)
- Faculty-led summer courses taught abroad (other than PIIRS Global Seminars or other established programs)
- Short-term visits to campus by distinguished international scholars
- Support for an international colleague to co-teach a course at Princeton
- International conference participation by students and junior scholars
- Small workshops/meetings to plan larger internationalization undertakings
- Other administrative costs of academic and scholarly activities abroad

Proposals will be judged on the basis of their contribution to the fund objectives; their general intellectual value, creativity, and innovation; and their feasibility.

The new Global Safety and Security unit can provide direct support and referrals for trip preparation and planning.

Application Timeline

October 29, 2019	Applications available
December 2, 2019	Applications due
March 17, 2020	Notifications made

In recognition of the need for timely decisions and flexibility, proposals for grants of \$10,000 or less will be accepted on a rolling basis and approved by the VPIAO. Project descriptions for these applications should be up to two pages and no more than 800

words.

Financial Details

- Individual grants between \$5,000 and \$50,000 will be considered for 2019-20 and 2020-21.
- Funding from the IF will be available for expenditure on or after June 1, 2020. Project length may be up to two years.
- While faculty and postdoc compensation is not supported on this fund, graduate student hourly pay may be considered (beyond AI or AR stipend and tuition).
- Childcare and spousal travel/accommodations are not eligible expenses for this grant.
- Unused funds at the end of the project must be returned to the VPIAO.
- We ask all applicants to seek a financial commitment from their department chair or program director to include with their proposal to the IF. The selection committee recognizes that available resources vary among departments or sponsoring programs for supporting these types of activities, and this will be taken into account when the proposal is reviewed.

Eligibility

All Princeton faculty members are eligible including those appointed as lecturers and visiting faculty members. Preference will be given to those in the following ranks: assistant professors, associate professors, professors, and senior lecturers. Early-career faculty members are especially encouraged to apply.

Priority will be given to proposals for new projects over those previously funded by other sources.

How to Apply

As a first step, please contact the Vice Provost for International Affairs (Acting), Aly Kassam-Remtulla (akassam@princeton.edu) to indicate interest and determine if the IF is the most suitable funding source.

All fields need to be completed (unless noted as optional) before applications will be reviewed. Completed applications should be submitted as a single PDF to Associate Director for International Affairs Claire Hu by email (c.h@princeton.edu).

1. **Cover sheet** (please use template on our [website](#))
 - a. Proposer's name/department and contact information

- b. Optional: Co-proposer's name/department and contact information
 - c. Project name
 - d. Project start/end date
 - e. Department chair/program director financial commitment/endorsement
 - f. Optional: 2nd department chair/program director financial commitment/endorsement
2. **Project description in PDF** (up to five pages, no more than 2,000 words, shorter descriptions welcome)
- a. Project plan
 - b. How the project enhances the international scope of the University's research, teaching, and service mission and what ongoing benefits the project provides to Princeton faculty members and students
 - c. Participants in the project
3. **Project budget** (please use the template on our [website](#))
- a. Eligible expenses include travel, meals, housing, and ground transportation for faculty members, postdocs, other researchers, and students; honoraria and fees from host organizations; visa, medical, and other required fees in preparation for travel; equipment, material, and supplies. Top-ups to sabbatical salaries are not eligible for IF funding.
 - b. Under "sources/income" section, include funding committed by your department/program as well as funding from other sources applied for or committed.
 - c. Any line item above \$5,000 requires a detailed breakdown of its components.
 - d. Proposers should familiarize themselves with the University's travel policies, available at <https://finance.princeton.edu/policy-library/travel-entertainment/travel-policy/> and associated pages.

Selection Procedure

Successful proposals will be chosen by a committee convened by the Vice Provost for International Affairs and Operations. The selection committee may ask for additional information during its deliberation process and may ask for revisions to proposals before final approval of funding.

Reporting Requirements

Recipients are required to submit a brief report (1-2 pages) at the end of the project.

Contact Us

For further information, please contact Vice Provost for International Affairs (Acting) Aly Kassam-Remtulla (akassam@princeton.edu) or Associate Director for International Affairs Claire Hu (8-7232, c.h@princeton.edu).