Global Safety & Security Unit
Travel Review Matrix

Use this matrix:
- To review Faculty/researcher and staff travel to State Department Level 3 and 4 destinations for approval.
- To determine critical purpose (using only Step 1) for graduate student travel to State Department Level 3 destinations.

Are there any options for accomplishing the purpose of the trip through remote means (e.g., teleconferencing, use of others at the location, etc.), that are sufficient and effective to meet the purpose, even if those options are less than ideal?

Yes

Can the trip be deferred until December 2021 or later without irreparable harm to the requestor’s academic progress or scholarship?

Yes

Has the traveler consulted with their medical provider to discuss their individual medical risks related to travel during the pandemic?

No

Is the traveler willing to make the trip?

No

TRIP MEETS CRITICAL PURPOSE TEST. Continue to Step 2: Feasibility

Yes

TRIP DOES NOT MEET CRITICAL PURPOSE TEST. DO NOT APPROVE TRAVEL.

The traveler should discuss with their medical provider their risk for severe illness if they contract COVID-19, before deciding if they wish to make the proposed trip.

For use on or after 8/23/2021; previous versions obsolete as of that date.
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Step 2: Feasibility Test

Can the traveler enter and exit the country to which they intend to travel, given their purpose for travel, nationality, and departure point?

YES

Is there a local or national stay-at-home or any form of lockdown order in place at the destination?

NO

Is the travel on a commercial common carrier (airline, bus line, rail line, etc.) operating a scheduled route?

NO

Is the travel by private or rental car?

YES

Are there quarantine requirements upon arrival at the destination?

NO

Is the travel on a commercial common carrier (airline, bus line, rail line, etc.) operating a scheduled route?

YES

Are there quarantine requirements upon arrival at the destination?

YES

Does the government require that any portion or all of the quarantine be done in a government-controlled facility (including hotels or other accommodations under government surveillance)?

NO

See Quarantine Matrix

TRIP IS FEASIBLE. TRAVEL CAN BE APPROVED.

TRIP DOES NOT MEET FEASIBILITY TEST. DO NOT APPROVE TRAVEL.

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