



Princeton University/The University of Tokyo Strategic Partnership Teaching and Research Collaboration Call for Proposals

The University of Tokyo and Princeton University support departments, programs, and centers seeking resources to develop and enhance teaching and research collaborations. The goal is to create enduring collaborative teaching and research ventures for students and faculty members with the institutional support of their home and host universities. Joint proposals should include a balanced representation of scholars from both institutions. Applicants are required to meet any national requirements for funding and follow the general regulations of their respective university. Applications that do not meet these requirements will not be considered.¹

Priorities for 2024 Call for Proposals

In the evaluation of proposals submitted in this 2024 call, priority will be given to those meeting the following criteria.

- Proposals including educational activities, especially those involving undergraduate education or graduate training, along with in-person student exchange
- Proposals from scholars who have not yet engaged in long-term collaborative projects between the two universities
- Proposals from teams of faculty members that are diverse with respect to career stage, discipline and other sociodemographic characteristics.
- Proposals that are interdisciplinary/multidisciplinary in nature, especially those involving student exchange from multiple departments
- Proposals in fields in which obtaining external funding is relatively difficult
- Proposals on priority topics at each university, including Sustainable Development Goals, Digital Transformation and Artificial Intelligence, Climate Change and Green Transformation, and Socioeconomic and Political Inequality

¹ This initiative does **not** encompass student exchange programs for semester and academic year study abroad. Inquiries for graduate and undergraduate study abroad programs should be directed as follows. At UTokyo, inquiries should be sent to the [International Education Promotion Group](#). At Princeton, undergraduate inquiries should be sent to the [Study Abroad](#) team in the Office of International Programs and graduate student inquiries to [Academic Affairs](#) at the Graduate School.

Grant Size and Duration

Two types of proposals will be considered:

- A. **Seed grants.** Maximum support: \$25,000 (\$12,500 equivalent support from each partner) – **Funding term: September 1, 2024 – August 31, 2025.**
- B. **Large grants** for up to three years activity. Maximum support: \$200,000 (\$100,000 equivalent support from each partner) – **Funding term: September 1, 2024 – August 31, 2027.**

*For UTokyo faculty members, the grant will be allocated in yen equivalent to dollars. UTokyo faculty members need to specify the amount of funds you request in yen in the application form. If the exchange rate has changed significantly at the time of grant allocation, the amount of funds may be adjusted based on the exchange rate at the time of allocation.

Examples of Activities this Strategic Partnership Grants Program Intends to Support

All proposals should focus on activities that support the development of sustained, long-term engagement between the two institutions. These proposals may include:

1. Workshops, conferences, and summer institutes. These initiatives may be in person, remote, or hybrid and should include participants from both universities. They may include participants from other institutions as well. Educational components are welcome, but not required.
2. Undergraduate exchange and education: Initiatives focused on joint courses or internship programs. These may include Policy Task Forces, Junior Seminars, in-person or remote reciprocal guest lecture series in English for students at the host institution, and summer laboratory internships. Initiatives involving students from other departments are highly recommended.¹ These initiatives should fit within—and indeed enhance—the applying department’s curriculum.
3. Graduate student exchange and training: Travel allowances for exchange residencies abroad (for Princeton students in Tokyo and for UTokyo students in Princeton). Applicants should indicate plans for housing visiting students during the course of their studies and research and should describe a clear onboarding process for students. To the extent possible, these arrangements should be similar for each hosting university. Preference will be given to proposals that demonstrate a clear plan for institutionalizing (or contributing to the institutionalization of) graduate student exchange, including onboarding and housing.

¹ UTokyo faculty members can utilize the framework of the [Go Global Gateway](#) program to recruit undergraduates from other departments. Inquiries as to such request should be sent to the International Projects Promotion Group.

4. Faculty travel allowances: For faculty members wishing to spend significant time (beyond a single conference) at the other strategic partner institution as part of an on-going research and teaching collaboration. The duration and length of residencies may vary. Proposals must involve consultation with chairs, deans, or directors, as they may have implications for teaching and advising responsibilities.

Those interested in submitting a proposal should direct their questions or concerns about applications to the representatives listed in the bottom of this document. Proposed initiatives should conform to the university's international collaborations through bottom-up, faculty-led ventures, but should not come at the expense of (or substitute for) a department's educational commitments to students and colleagues. As such, Strategic Partnership grants cannot be used for payment of salaries or stipends that faculty members, administrative staff, postdocs, or graduate students receive as part of their normal enrollment/appointment. Applicants should be aware that they are responsible for all administrative and logistical support for proposed initiatives.

Eligibility

UTokyo: Professors, Associate Professors, Assistant Professors, Lecturers, and Research Associates

*Researchers hired on a project basis, such as Project Professor, Project Associate Professor, etc. are also eligible.

Princeton: Professors, Associate Professors, Assistant Professors, and Research Associates

For UTokyo faculty members seeking counterparts at Princeton

UTokyo faculty members seeking counterparts at Princeton may find the database below to be helpful. The database includes all faculty members at Princeton and is searchable by academic field.

<https://partnerships.princeton.edu/research-with-princeton>

For Princeton faculty members seeking counterparts at UTokyo

Princeton faculty members seeking counterparts at UTokyo may find the database below to be helpful. The database includes faculty members at UTokyo and is searchable by academic field.

<https://www.u-tokyo.ac.jp/focus/en/people/>

Criteria for Project Selection

- Contribution to the development of long-term collaborations between departments, centers, or programs in the two universities (note that this does not preclude short-term initiatives that may or may not lead to longer term collaboration)

- Quality and innovation of the research or teaching project
- Competence and expertise of the team of scholars
- Feasibility of the research/teaching plan
- Cost-effectiveness of the proposed budget and plans to obtain additional external funding/prospects for sustainability beyond the terms of the grant (note that partnership grants are typically not renewable)
- Effective communication and cooperation between the faculty at each university, added value of the collaboration, and exchange of researchers and students between the two countries
- Effective plan for active exchange of Princeton/UTokyo scholars and students. Proposal evaluation will pay particular attention to opportunities for students (graduate and/or undergraduate) to actively and meaningfully engage with faculty and students at their host university
- Inclusion/involvement of junior faculty, early career scholars, and students
- The priority foci listed above will also be considered

Proposal Requirements and Evaluation Process

All proposals will be evaluated and ranked according to the criteria above by a committee convened by the Director of the Strategic Partnership and composed of faculty members from the four academic divisions at Princeton and by faculties and representatives of the International Projects Promotion Group at UTokyo. These evaluations and rankings will be rendered to the Joint Governance Committee, composed of faculty and senior administrators from both universities, which will make final decisions.

Submission Materials

- The completed grant application form that includes:
 - The approval/signatures of the relevant Princeton and UTokyo chairs, deans, or directors of the primary sponsoring units
 - The budget with year-by-year amounts specified by category (travel, hosting, conference, organization, etc.), plus annual totals. Note that budgets cannot support salaries or stipends of faculty, administrative staff, postdocs or students
 - For your guidance, rough estimates for common costs are as follows:
 Round-trip economy flight (Newark-Tokyo): \$2,000
 One night lodging: Princeton \$180, Tokyo \$150
 Per-diem: Princeton \$75, Tokyo \$75

- A narrative proposal description of no more than 8 pages that includes:
 - An overview of the field of study and general intellectual context of the project suitable for a non-specialist audience. Please explain how the relationship may develop into solid and sustainable research or educational collaboration between the two universities
 - A detailed overview of the proposed project and its specific objectives as well as its operation and functions
 - An explanation of how the proposed project will promote internationalization goals of the home unit
 - An explanation of how the project will situate Princeton/UTokyo scholars and their research in the partnership
 - An explanation and detailed plan for Princeton/UTokyo scholar and student exchanges, if applicable
 - A description of the funding contributions from sponsoring units and plan for the project's long-term financial sustainability beyond the initial funding period supported by the partnership. Please indicate additional (pending) financial support from sponsoring units or external grants. For scholars with access to external funding, please clarify why receiving partnership funding is critical (or how partnership funding may augment your ability to obtain further funding from external sources)
 - A discussion of the availability of additional resources (office or laboratory space, library access etc.) required for the project
- CVs for principal participants at Princeton and UTokyo (do not include individual professional bibliographies)

All proposals must be in English and simultaneously submitted to UTokyo's International Projects Promotion Group and Princeton Institute for International and Regional Studies (PIIRS)

Submission

Application deadline: March 22, 2024

Notification: May-June 2024

Late applications and those not meeting the requirements will not be considered. No legal entitlement can be derived from the submission of a project description.

Proposals are to be submitted in pdf format by email no later than 5:00 pm (EST) on the designated due date to:

Princeton applications: Fiona Romaine, fromaine@princeton.edu and Jim Raymo, jraymo@princeton.edu

UTokyo applications: International Projects Promotion Group, sp.uni.adm@gs.mail.u-tokyo.ac.jp

*Please refer to the announcement on the UTokyo Portal for details and submit the applications through the relevant department of affiliation.

Review and Cooperation

Submission of a brief annual report for large grants and a final summary report from the project leaders for all grants is required at the conclusion of the project. Besides, each project leader shall comply with the internal annual review requirements at their home institution. Project leaders and individuals on the project may be asked to respond to questionnaires regarding the project, contribute to promotion of our strategic partnership, or participate in international programs upon request.

For further information

Princeton: Fiona Romaine, PIIRS Manager of Global Initiatives, fromaine@princeton.edu, Rachel Golden, PIIRS Institute Coordinator, rg9@princeton.edu or Jim Raymo, Director of Princeton-University of Tokyo Strategic Partnership, jraymo@princeton.edu

UTokyo: Ryuya Sonoda, International Projects Promotion Group, sp.uni.adm@gs.mail.u-tokyo.ac.jp